



## **KKACADEMY**

### **CHILD PROTECTION POLICY & PROCEDURE**

- The welfare of the child is paramount.
  - All children, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity, have the right to protection from abuse.
  - All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately.
1. 'KKAcademy' has a duty of care to safeguard all children involved in its activities.
  2. 'KKAcademy' has a duty to protect all children involved in its activities from harm. All children have a right to protection, and the needs of disabled children and others who may be particularly vulnerable must be taken into account.
  3. 'KKAcademy' will ensure the safety and protection of all children involved in its activities through adherence to the Child Protection Policy guidelines. A child is defined as a person under the age of 18 (The Children Act 1989).

**All instructors & voluntary helpers should be encouraged to demonstrate exemplary behaviour in order to protect themselves from false allegations and follow good practice guidelines.**

#### **Good practice means:**

- Always working in an open environment avoiding private or unobserved situations and encouraging open communication.
- Treating all young people/disabled adults equally with respect and dignity.
- Always putting the welfare of each young person first.
- Maintaining a safe and appropriate distance with participants
- Building balanced relationships based on mutual trust and empowering children to share in decision making.
- Making sport fun, enjoyable and promoting fair play.
- Involving parents/carers wherever possible.

*Venues' addresses:*

*Fairlawn Primary School, Honor Oak Road,  
London, SE23 3SB*

*Rathfern Primary School, Rathfern Road  
London, SE6 4NL*

*Tel: 020 8697 8225*

*Mob: 0784 950 2129*

*Email: [info@kkacademy.com](mailto:info@kkacademy.com)*

*web: [www.kkacademy.com](http://www.kkacademy.com)*



- Being an excellent role model - this includes not smoking or drinking alcohol in the company of young people.
- Giving enthusiastic and constructive feedback rather than negative criticism.
- Recognising the developmental needs and capacity of young people and disabled adults - avoiding excessive training or competition and not pushing them against their will.
- Securing parental consent in writing to act in loco parentis, if the need arises to administer emergency first aid and/or other medical treatment.
- Keeping a written record of any injury that occurs, along with the details of any treatment given.

**‘KKAcademy’ recognises that anyone may have the potential to abuse children in some way and that all reasonable steps are taken to ensure unsuitable people are prevented from volunteering to help with the children.**

**Pre-selection will include the following:**

- All volunteers should complete an application form. The application form will elicit information about an applicant's past and a self-disclosure about any criminal record.
- Consent should be obtained from an applicant to seek information from the Criminal Records Bureau.
- Two confidential references, including one regarding previous work with children. These references must be taken up and confirmed through telephone contact.
- Evidence of identity should be provided (eg passport or driving licence with photo).

**Declaration**

On behalf of ‘KKAcademy’, I undersigned, will oversee the implementation of the Child Protection Policy and take all necessary steps to ensure it is adhered to.

Signed: Kris Wozniak

---

**Kris Wozniak**

**NAME:**

---

*Venues' addresses:*

*Fairlawn Primary School, Honor Oak Road,  
London, SE23 3SB*

*Rathfern Primary School, Rathfern Road  
London, SE6 4NL*

*Tel: 020 8697 8225*

*Mob: 0784 950 2129*

*Email: [info@kkacademy.com](mailto:info@kkacademy.com)*

*web: [www.kkacademy.com](http://www.kkacademy.com)*



Head Coach

**POSITION:**

---

**21.01.2017**

**DATE:**

---

*Venues' addresses:*

*Fairlawn Primary School, Honor Oak Road,  
London, SE23 3SB*

*Rathfern Primary School, Rathfern Road  
London, SE6 4NL*

*Tel: 020 8697 8225*

*Mob: 0784 950 2129*

*Email: [info@kkacademy.com](mailto:info@kkacademy.com)*

*web: [www.kkacademy.com](http://www.kkacademy.com)*